

**MINUTES**  
**REEDLEY COMMISSION ON AGING**  
***Thursday, December 5, 2013***

**1. CALL TO ORDER**

A regular meeting of the Reedley Commission on Aging was called to order by Chairperson Ramirez at 8:32 a.m. at the Reedley Community Center, Sierra Room, 100 North East Avenue, Reedley, California.

**2. ROLL CALL AND INTRODUCTION OF GUESTS**

- A. **Commissioners Present:** Ruben Ramirez, Chairperson; Mary Vega, Vice Chairperson; Dolores Edwards; Tom Llewellyn; Vera Smith; Marie Medcalf, Alternate; Carl Smith, Alternate.
- B. **Commissioners Absent:** None.
- C. **Staff Present:** Joel Glick, Community Services Director; Carol Martens, Senior Citizen Coordinator; Denise Phariss, Administrative Assistant.
- D. **Others Present:** Betty Llewellyn.

**3. APPROVAL OF MINUTES**

It was moved by Commissioner Ramirez and seconded by Commissioner Llewellyn that the minutes of October 10, 2013 be approved. The motion carried.

**4. ORAL COMMUNICATIONS – None.**

**5. CORRESPONDENCE - None.**

**6. NEW BUSINESS**

- A. **January Volunteer of the Month –** A list of previous recipients, as well as a list of current volunteers were distributed to the Commission. Two names were mentioned – Robert Enriquez, who volunteers with the Gleaners and Shirley Festejo who teaches the Senior Exercise class twice a week. Motion by Commissioner Llewellyn, seconded by Commissioner Edwards to select Robert Enriquez as the January Volunteer of the Month. Motion carried.
- B. **Selection of Date for Spring Yard Sale –** To avoid the Cinco de Mayo weekend, May 10<sup>th</sup> was selected as the Spring Yard Sale date. Although the Airport Barbecue is that same day, it was agreed that these two events would not conflict with the needed tables, chairs and personnel. This event will require the use of approximately 12 tables and 15 chairs. Carol will check with Reedley Downtown Association to see when they are planning their city-wide yard sale to avoid holding them on the same day.
- C. **Health Fair/Senior Resource Planning (May 1) –** This event will be held in Pioneer Park on Thursday, May 1, 2014 from 9:30 – 11:30 am. FMAAA, Kaiser, Adventist Health, Sierra View Homes, and Palm Village are just a few who have expressed interest in participating. Approximately 12 tables will be needed for this event.

**7. POTLUCK REPORT**

- A. **Report on November Potluck –** Held in the nearly full senior room. Lasagna was served. Veterans talked about their trip to Washington D.C. with the Honor Flight.
- B. **Planning for Christmas Luncheon – December 10, 2013**  
Emcee: Ruben Ramirez  
Food items: Ham and yams, applesauce, dinner rolls. Jean Cummins will

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make a dessert.

Door Prizes: Christmas theme items; Gift cards

Theme: Christmas

Entertainment: Jean Clemons on her accordion playing Christmas music

**8. STAFF REPORTS**

**A. Carol Martens, Senior Citizen Coordinator**

- 1) Rotary Club gave out 8 food baskets to local seniors on November 23. Some are current homebound recipients. The items included tri tip, ham and other good quality food. Quantity was appropriate to size of family.
- 2) 88 seniors are already signed up for the Christmas Luncheon.
- 3) 58 seniors are signed up for the overnight trip to Cambria to see the Christmas lights on December 12-13, 2013. The Senior Center will be open these two days for lunch.
- 4) The lotion and shampoo bags will be organized by Marie Medcalf and Dolores Edwards this year (while Ruth Gwaltney recovers from an injury).
- 5) Jennifer Quintana, Fresno State Intern will work her last day this semester on December 11, 2013. She will return next semester and continue through May, 2014.
- 6) Volunteers are making calls to seniors to remind them of the various events/activities they signed up for.
- 7) Rain gutter was installed on north side of Senior Room.

**B. Joel Glick, Community Services Director**

- 1) After an inspection of all government buildings, some ADA deficiencies were found on the exterior of the Senior Room. Upgrades will include widening the sidewalks and installing a handrail on the building side of the ramp. This project is being prioritized.

**9. COMMISSIONER REPORTS**

- A. Commissioner Vega** – Announced that she will be resigning effective the end of December, 2013. She has enjoyed the time she served on the Commission and worked on the various activities and events. She will continue to volunteer after her time on the Commission ends. Mary Vega served on the Commission for 10 years.

**10. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 9:32 a.m.

Respectfully submitted,

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Denise Phariss, Administrative Assistant

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Ruben Ramirez, Chairperson

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Joel Glick, Community Services Director